



# **ASSESSMENT AND CERTIFICATION POLICY**

## **1. Policy**

This policy applies to all programs and courses taken at Hanson Private Career College ( hereinafter 'Hanson') from which full-time and part-time students can graduate with a credential. The purpose of this policy is to provide standards for graduation and the issuance of qualifications and credentials from Hanson upon the successful completion of a Hanson Private Career College (PCC) course or program.

## **2. Completion of all Course and Program Requirements**

In order to graduate and earn a qualification from a program of study at Hanson, students must complete and pass all course requirements, as stated in their course and program outlines. Students must also complete and pass all required exams, assignments, work practicums, and class participation for their respective programs of study. To graduate, students must pass all courses in their program of study with an overall average of 60%.

## **3. Attendance and Program Fees Owed**

Satisfactory attendance throughout the student's program is also mandatory for graduation. Students must also meet all financial obligations to the college before graduation to receive a credential from Hanson. Therefore, all program fees owed by the student must be paid in full before graduation and before receiving any diploma or certification from Hanson.